

## KYC UPDATION FORM INDIVIDUAL



Date

Branch Name  Branch Code

Fields marked asterisk (\*) are mandatory. Please fill up in BLOCK letters only and use black ink for signature (For office use only)

Customer ID

Account No.

Account type ☐ Normal ☐ Small (For low risk customers)

CKYC No.  (Mandatory for CKYC update request)

Bank/Branch to affix rubber stamp of name and code no.

## 1. Personal Details

Existing Customer ID: (If applicable)

Name\*

(Same as ID Proof) Prefix

Maiden Name\*

Date of Birth\*  Gender\* ☐ Male ☐ Female ☐ Transgender Marital Status\* ☐ Married ☐ Unmarried ☐ Others

Name of Father/Mother/

Spouse\* (Please Tick One) (Father's name is mandatory if PAN is not provided)

No. of Dependents

Illiterate ☐ YES ☐ NO if yes : Identification Marks

Name of Guardian

(In Case Of Minor\*) Relationship with Guardian

Nationality\* ☐ In-Indian ☐ Others Country Name

Occupation Type\* ☐ S-Service ☐ Private Sector ☐ Public Sector ☐ Government Sector

☐ O-Others ☐ Professional ☐ Self employed ☐ Retired ☐ House Wife ☐ Student

☐ B-Business ☐ X-Not categorised - Please specify.....

Monthly Income\* Rs.  Net Worth (approx value) Rs.

Religion: ☐ Hindu ☐ Muslim ☐ Christian ☐ Sikh ☐ Others.....

Category: ☐ General ☐ OBC ☐ SC ☐ ST

Person with disability Yes ☐ No ☐ If yes, ☐ i. Visually impaired ☐ ii. Differently abled

Educational Qualification ☐ Below SSC ☐ SSC ☐ HSC ☐ Graduate ☐ Post Graduate ☐ Professional ☐ Others

Organization's Name \_\_\_\_\_ Designation/Profession:  Nature of Business

Please Tick the Applicable box\*: ☐ Politically exposed Person ☐ Related to politically Exposed Person ☐ None

ISO 3166 Country Code of Jurisdiction of Residence\*  (Code for India is IN)

Place/City of Birth\*  ISO 3166 Country of Code of Birth\* \_\_\_\_\_ Citizenship \_\_\_\_\_

Country of Tax Residence in India only and not in any other country or territory outside India\* ☐ Yes ☐ No (If No, please fill the FATCA details form - Annexure II)

PAN\*/Tax Identification Number or equivalent (If issued by jurisdiction)  (If PAN is not submitted, submit Form 60 - Annexure I)

## 2 Contact Details (All communications will be sent on provided Mobile No./Email-ID)

Mobile No.  Email ID

Alternate Mob. No.

STD Tel. (Off):

Tel. (Res):

**3 Proof of Identity/Address (Please tick the appropriate Box (any one ID type) and give details)\***

☐ A-PASSPORT
 ☐ B-VOTER'S IDENTITY CARD
 ☐ C-DRIVING LICENCE
 ☐ D-UID (AADHAAR)
 ☐ ANY OTHER

☐ E-NREGA JOB CARD
 ☐ F-LETTER ISSUED BY NATIONAL POPULATION REGISTER CONTAINING DETAILS OF NAME & ADDRESS

Document No./Identification Number\*

Issue Date:\*  Expiry Date (If applicable):\*

**4 Address details** ☐ Current ☐ Permanent ☐ Overseas

Address type\* ☐ Residential/Business ☐ Residential ☐ Business ☐ Registered Office ☐ Unspecified

Address\*

City/Village\*  District\*:

State:\*  Pin:\*

**5 Address details** ☐ Correspondence ☐ Local ☐ Same as Current/Permanent Address

Address type\* ☐ Residential/Business ☐ Residential ☐ Business ☐ Registered Office ☐ Unspecified

Address\*

City/Village\*  District\*:

State:\*  Pin:\*

**6 If the Proof of Address (OVD) provided does not contain current address - please provide any of the documents below**

☐ Utility Bill
 ☐ PPO/FPPO
 ☐ Property or Municipal tax receipt

☐ Letter of allotment of accommodation issued by employer / issued by State or Central Government departments, statutory or regulatory bodies, Public sector undertaking, scheduled commercial banks, financial institutions and listed companies. Similarly, leave and license agreements with such employers allotting official accommodation.

Document No.  Date

**7 DECLARATION CUM UNDERTAKING CUM SELF-CERTIFICATION**

I have read the copy of Terms and Conditions of the Account Opening given to me. The Terms and Conditions have been explained to me/us and having understood, I accept the same.

1. I hereby declare that I have submitted the Aadhaar Card issued by UIDAI voluntarily for identification and /or address proof towards the compliance of KYC norms under the PMLA, 2002
2. I hereby consent that the Bank may verify the same with the UIDAI and authorise the UIDAI expressly to release the identity and address through biometric authentication to the Bank

☐ YES ☐ NO

PHOTO\*  
Please Paste

Recent passport Size  
(Do not Staple)

Signature/Thumb impression of the Applicant  
Please sign in black ink only

Place  Date

**8 FOR OFFICE USE/ATTESTATION**

- PAN details (if available) have been verified from database issuing authority.
- Information submitted by the customer verified & updated in the CBS.
- KYC updation data entered in CBS.

Maker \_\_\_\_\_  
PF No. \_\_\_\_\_

Checker \_\_\_\_\_  
(SS No. \_\_\_\_\_)

(This form is to be sent to LCPC for digitation and storage)